

Assignment C3

Setting Things Straight



NAME:

STUDENT #

Some of your clients will consider cleanliness and organization to be a last priority. In this assignment, you will work with a client who has completely neglected her home. Read the scenario below and answer the questions accordingly.

Scenario: Kelly is a 26-year-old professional who works full-time at a marketing firm downtown. She moved into a new condo two years ago and has been spending all her time working, shopping and hanging out with friends. Cleaning and staying organized are far from her top priorities. As a result, Kelly's bedroom has become increasingly cluttered and disorganized. She has hired you to help her address the space.

Inventory:

- The armoire is overflowing with designer clothes and purses, some of which Kelly doesn't wear anymore. (Figure 1)



Figure 1

- Worn clothes are often left on the floor when Kelly can't be bothered to hang them up or put them in the laundry room.
- Kelly has over 25 pairs of shoes which are scattered on the floor near the front door. She technically keeps them in the armoire, but every time she selects a pair to wear to work or to a social event she ends up leaving them by the door instead of putting them away. (Figure 2)



Figure 2

- The top of the dresser is covered with makeup products, perfume bottles and various lotions, some of which are empty.
- The nightstand contains a pile of journals, travel souvenirs, used dishes, framed pictures of Kelly's friends and boxes of chocolates. Because the nightstand has lots of storage space, Kelly often uses it to store things when she's in a hurry and then never puts them away. (Figure 3)

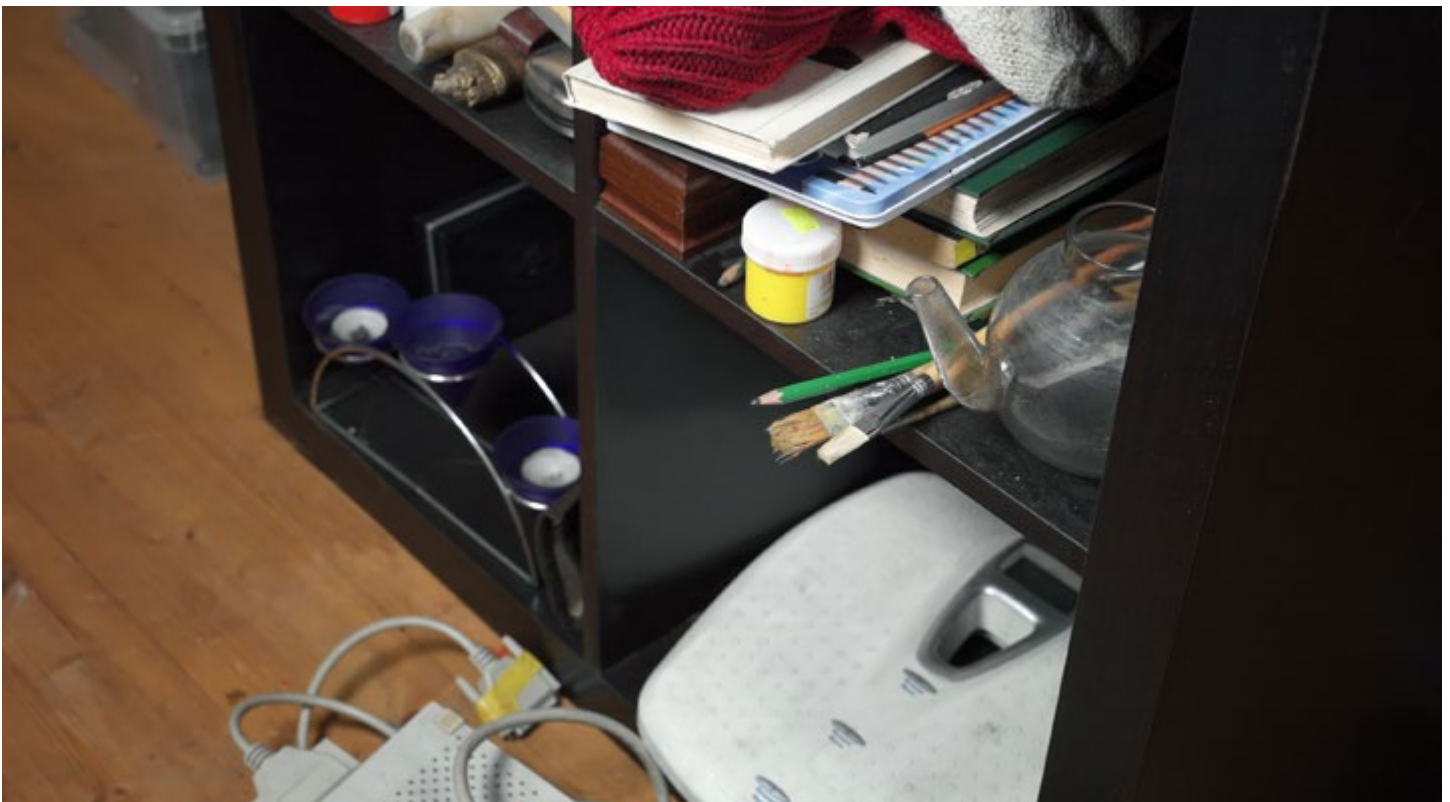


Figure 3

- The drawers under the bed are full of empty plastic shopping bags and Kelly's prized martial arts trophies. Kelly often buys items to collect points on her many store loyalty cards rather than because she actually needs them.
- Old to-do lists and meeting notes are scattered on the floor.
- Martial arts equipment is discarded on the floor by the door, where Kelly can quickly grab it on her way out.
- School books and magazines are piled on the floor. The magazines are several years old, and Kelly admits that she probably won't read the books again. (Figure 4)



Figure 4

Step 1: Assess the value of Kelly's belongings by categorizing the items mentioned above in the four categories below.

KEEPSAKES	JUNK	PRIZED POSSESSIONS	TOOLS

Step 2: In order to reduce clutter, list any items that can be removed from Kelly's bedroom. Identify what should be done with each item (e.g. donate, trash, recycle, sell, etc.).

Step 3: Discuss three movable or fixed storage solutions you could implement to keep Kelly's room organized.

Solution #1:

Solution #2:

Solution #3:

Step 4: Using the rules of CODE, identify three ways you can organize Kelly's belongings to increase the functionality of the room. Example: categorizing her shoes by color.

Strategy #1:

Strategy #2:

Strategy #3:

Step 5: Once you have finished organizing Kelly's bedroom, what tasks can she complete on a regular basis to maintain the space? Remember to take Kelly's lifestyle and habits into account. List three tasks.

Task #1:

Task #2:

Task #3:

Upload the following files to the Online Student Center:

1. This assignment template with the answers filled in